

**Call for abstracts:**  
**Celebrating multi-disciplinary research: Future  
directions Conference**

**Wednesday 19<sup>th</sup> October 2022 - The Studio Birmingham**

**Abstract Guidance**

**All abstracts will be reviewed by the Conference Scientific Committee and shortlisted for  
either oral or poster presentation**

We are inviting authors to submit an abstract for an oral or poster presentation. Entries will be reviewed and authors of the best abstracts will be offered an opportunity to deliver an oral presentation or display a poster on Wednesday 19<sup>th</sup> October.

The poster exhibition will run throughout the meeting. Best poster and oral presentation prizes will be awarded.

**Abstract criteria**

Abstracts considered for this event must meet the following criteria:

1. Report either completed research, review, protocol, service design or evaluation project, or quality improvement.
2. Identification of how the study has, or will benefit patients or improve care delivery
3. Be led by a non-medical\* clinician or multidisciplinary team
4. 250 words or less
5. Structured using format documented on the provided submission form
6. One or more members of the project team or a nominated representative must be available to present the research in person if chosen and be available to answer questions raised by delegates (see programme timings) and attend the prize giving.

**Submission details**

- Abstracts should be submitted by the abstract submission deadline date (before 5pm). Abstracts received after this deadline will NOT be accepted.
- Changes will not be permitted once the abstract has been submitted and you have received your confirmation email.
- All correspondence relating to abstracts will be undertaken by email with the first named author/registered presenter, so it is their responsibility to communicate any relevant information regarding the submitted abstract and the conference to the other authors.
- If an abstract is accepted the presenting author must register to attend the event. If the author does not register, the abstract may be withdrawn.

All abstracts should be submitted using this link: [Click here](#)

\*Non-medical: this means nurses, midwives, allied health professionals, pharmacists and healthcare scientists (NMAHPPS) working in the NHS or providing NHS services, excluding doctors and dentists.

- The list of authors which must include each author's title, name (first and surname), affiliation in full (e.g. University Hospitals of Birmingham NHS Foundation Trust (NOT UHB)) and their profession.
- You should submit your abstract using the Introduction- Method- Results and Discussion (IMRAD) format
- Word limit is 250 words.
- All abstracts should be submitted and presented in clear English with accurate grammar and spelling of a quality suitable for publication.

### Key dates

- Abstract submission deadline: **Friday 29<sup>th</sup> July 2022 5pm**
- Notification of outcome: **Thursday 1st September 2022**
- Submission of Poster or Oral presentation slides: **Friday 30<sup>th</sup> September 2022**

### Publication

The selected abstracts will be available in an online PDF format for conference delegates.

### Permissions

By submitting an abstract, the first named author confirms on behalf of the co-authors that the abstract is their own original work, is not defamatory or unlawful, does not infringe anyone else's rights and that they have obtained any necessary permissions relating to images and data submitted.

The first named author must ensure that he/she has the approval from any co-authors and contributors involved in the work in order to ensure that the abstract may be printed in the conference proceedings booklet.

### Posters

If you are selected to present a poster you are responsible for **arranging your own printing prior to the event**

Specification:

1. Layout: Portrait
2. Size: A1

We can offer guidance on how to design your poster if you are unfamiliar with the process.

Additional guidance can be found here:

<https://www.cochrane.org/news/betterposter-templates-cochrane-colloquium-attendees>

This guidance produced by Cochrane.org emphasises "less text and a decluttered design with the main finding in plain English as the highlighted feature." This is a slightly different design, encouraging the main finding in plain English to be printed at the top – large and bold, with the title and authors at the bottom. This website also provides advice on how to embed a QR

\*Non-medical: this means nurses, midwives, allied health professionals, pharmacists and healthcare scientists (NMAHPPS) working in the NHS or providing NHS services, excluding doctors and dentists.

code within your poster so that authors can easily find the full paper/publication if it is already published in full elsewhere.

<https://www.liverpool.ac.uk/it/printing/specialised-printing/creating-printing-a-poster/poster-guide-video/>

This guidance gives a more 'traditional' view of poster development with a short and to the point title at the top.

Either version is acceptable for this conference.

Authors may, if they wish, provide A4 hand-outs or notes on their posters for delegates. It is the authors' responsibility to bring these to the event. In addition, authors should be available to discuss their poster with meeting delegates so they should make time during the refreshments sessions to be available at their poster display.

The Conference organising team will display the posters on the day. You are asked to collect your poster at the end of the conference. Any posters remaining on site at the end of the event will be disposed of. The conference organising committee does not accept liability for loss of or damage to posters.

### **Oral presentation**

Selected abstracts will be chosen for oral presentation. Please indicate on the abstract submission form if you wish to be considered for an oral presentation.

Guidance for presentations:

1. Length: 5 minutes
2. Questions: There will be 2 minutes for questions after each presentation
3. Format: If you are using a PowerPoint Presentation (PPT) please ensure it is kept to a maximum of 5 slides
4. The full presentation of accepted oral presentations must be submitted by e-mail to [clinicalacademics@uhb.nhs.uk](mailto:clinicalacademics@uhb.nhs.uk) one week before the event. This will ensure your presentation is loaded onto the system and is working correctly. However you should bring a further copy on a memory stick as back up.
5. If you intend to embed audio-visual objects in your presentation you must send your presentation to the organising team well in advance so it can be tested prior to the event.

**For further information on the submission please email [clinicalacademics@uhb.nhs.uk](mailto:clinicalacademics@uhb.nhs.uk)**