

Terms and Conditions

General

1. Workforce Development Funds (WDF) are entrusted to Northamptonshire Primary Care Training Hub (NTH) by Health Education England (HEE) for the development of staff in primary care across Northamptonshire. NTH will abide by the guidance stipulated by HEE for the allocation of WDF.
2. The funding approval is from the start date as advertised. Should the applicant defer the course, NTH cannot guarantee the funding will be transferred.

Bookings

1. By submitting an application form for WDF monies, the applicant confirms that they have reviewed the course and commitment required. They confirm that to the best of their knowledge, they can commit to the full course.
2. The applicant confirms that they have practice support to complete the applied for course and will be allowed supervised practice to become competent.
3. The outcome of your application will be provided by email from NTH, following the application deadline. There may be a further application form to be submitted to the Education Provider, which the NTH will communicate to you.
4. By submitting an application form for WDF monies, the applicant is aware that their details and application will be reviewed by relevant NHS System partners, the relevant education provider and HEE. Information will be treated in line with GDPR principles.
5. By submitting an application, the applicant confirms that they have not previously been in receipt of WDF monies for the applied for course.
6. Priority will be given to applicants that have not been given funding for the current financial year.
7. Applications for funding must be submitted a minimum of 60 days prior to the course date to allow for potential interviews and further stages of the application process to be completed.

Cancellations

1. Cancellation of applications prior to approval will incur no cost
2. Should the applicant start a course and then withdraw; the applicant may be invoiced for the full cost of the course. The applicant will not receive funding for a further course of the same topic.

Payment

1. NTH will arrange all payments for pre-approved courses. Should NTH be unable to make a payment on behalf of an applicant, the applicant should arrange an invoice for NTH who will reimburse.
2. For any payments due to cancellation, NTH will send an invoice with payment details.